# Entrance Qualification for University of Applied Sciences and Arts One-year course of study







#### **Admission requirements**

- Secondary School Certificate (MSA)
- Completed traineeship in a relevant field or five years of work experience in business, trade or administration

#### **Registration**

Please apply by sending an email to info@gpb-college.de including the following attachments;

letter of application, C.V., copies of your last two school reports. Of course, you can always send your application by posted mail or call in and give it to us in person.

#### **Final qualification**

- Entrance qualification for Universities of Applied Sciences and Arts
- Additional certificate (KMK)

#### **Costs and Funding**

School fees are payable for the training at our private vocational training college. You can pay these in monthly instalments of EUR 195, over 12 months.

Numerous options to fund your training are available to you e.g. student BaföG (German Schüler-BAföG), family allowance (German Kindergeld), student loans (German Bildungskredit).

#### The advantages of this traineeship

- Individual support and advice
- Tutoring (if needed)
- Special project days and excursions
- Exam preparation
- Working with the learning platform Moodle
- Your personal online career assistant
- Holiday courses and additional support classes

## **Training content (an extract)**

- German, Maths and English
- Study of economics
- History and politics
- ICT relevant to business administration
- Legal studies
- Physical Education

#### **Information sessions**

Find out more about your dream job and GPB College as part of an information session or make an appointment for individual advice. More information on our website:

## gpb-college.de

# Contact details and travel directions

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